



PINELLAS COUNTY SCHOOLS SPRING CONSULTATION WITH PRIVATE SCHOOLS

March 31, 2025

PCS Strategic Priority

Equity With Excellence for All

***Strong Connections and
Communication***

WELCOME



ANTICIPATED OUTCOMES



Timely and meaningful consultation with private school officials on the design and development of Federal Programs for 2025-2026.



An opportunity for private school officials to receive information and resources regarding participation in federal education programs.

AGENDA

Title I, Part A

IDEA: Services for Students with Disabilities

Title III, Part A

21st Century Community Learning Centers

Title II, Part A, and Title IV, Part A

TITLE I, PART A

Equitable services to private school students

Annette Anthony, Grants Coordinator

Dr. Shannon Butler, Director

NEW TITLE I SCHOOLS

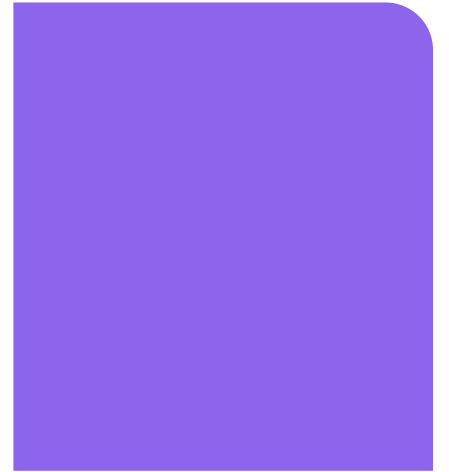
2025-2026

- CTK Christian School
- Higher Learning Christian Academy
- Kairos Academy
- St. Petersburg Primary



Outcomes For Today:

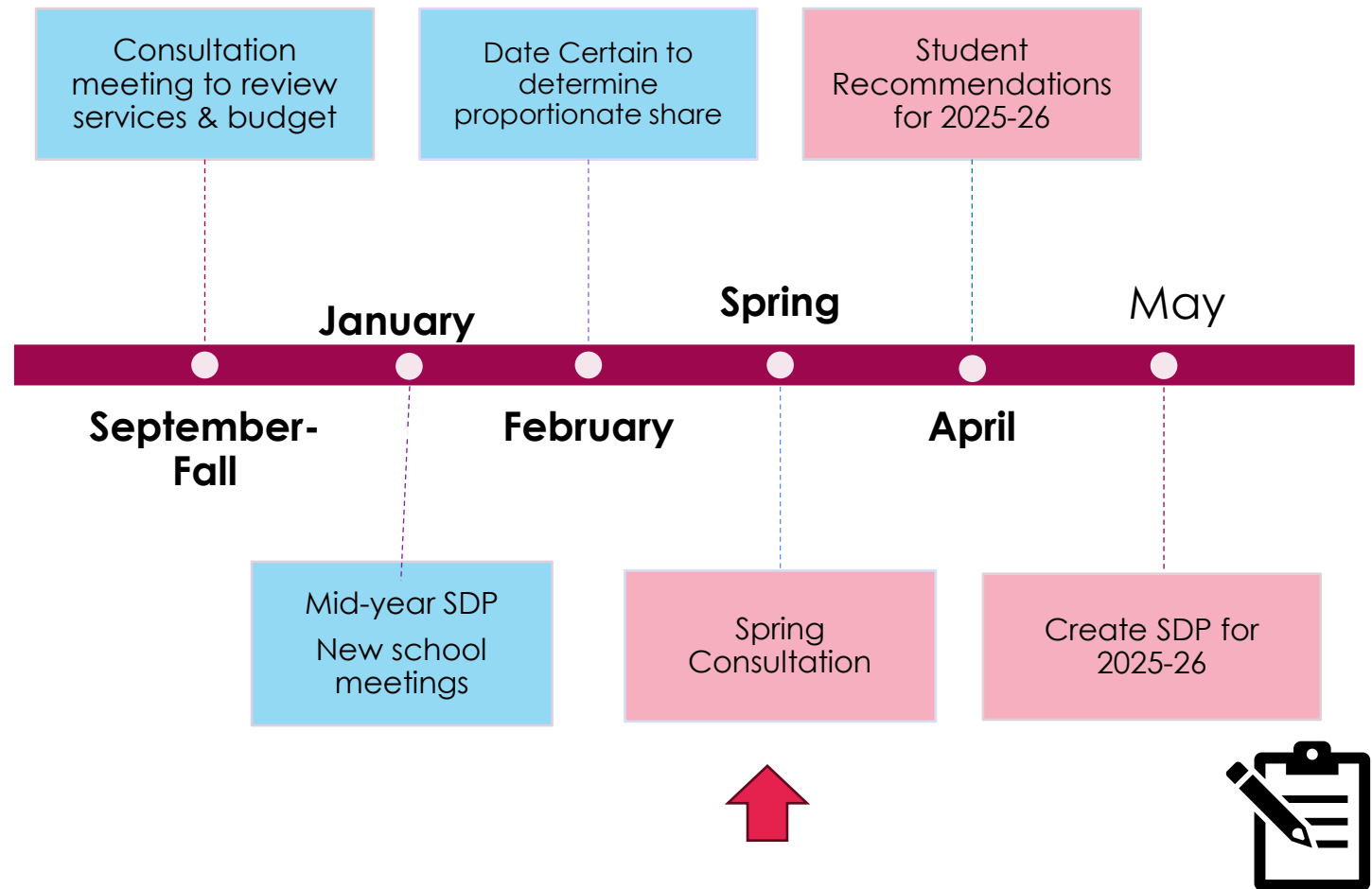
- Overview of Title I, Part A
- Review current program
- Transition to 2025-26



IN YOUR FOLDER TODAY

1. **Summer Professional learning information.** June 10-11 all *online* for current *Title I* schools.
2. **School Information page.**
Contains the number of students served, and the funds paid as of February.
Link to Principal Survey. Survey has 3 parts – current year, consultation question requirements, and Service Delivery Plan (SDP) questions specific to your school.
3. **Program Affirmation and Attestation.**
Please sign the front and back and turn in at the end.

CONSULTATION PROCESS



Student Identification process

The school completes the online recommendation form for students in need of reading and/or math services.

- ✓ Address eligibility
- ✓ Academic eligibility



Student Recommendation form

Open April 1 – 11

Student demographics

Name, Address, DOB, Grade

2. What is the first and last name of the student you are recommending? (no nicknames please) *

Enter your answer

3. What is the student's date of birth? (Must be under 18 to receive services -born after 2007.) *

Please input date (M/d/yyyy)



4. Full student address. (Student address will be verified for eligibility. NOTE: incomplete or incorrect addresses will be marked as ineligible and will need to be resubmitted.) *

Enter your answer

Academic Information

Instructional Level, School test data, Teacher ranking

8. Do you recommend the student for reading? *

☐ Yes

☐ No

9. What is the **INSTRUCTIONAL** level of the student in *reading*? Use a decimal to indicate part year (eg. 2.5 = student reading at a level that is halfway through 2nd grade level OR 4 = student is reading on 4th grade level). *

Enter your answer

10. **School testing data:** What test do you use and what percentile rank is the student? (Data used to determine academic eligibility i.e., MAP RIT or percentile score, Running Record level, IXL score, etc.) Multiple data points are required to determine eligibility. *

Enter your answer

11. **Rate the student reading ability**, based upon grade level expectations. *

	Very low	behind peers	Average for the class	Above average
Phonics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Site Words	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading Strategies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comprehension	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Vocabulary	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fluency	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

TITLE I SUPPORT

Title I support



Tier II Intervention



Provide academic support to eligible students



Supplement classroom instruction



Provide Targeted support



Group lessons up to five students

The purpose of Title I is to support the academic achievement of the disadvantaged youth

Catapult Learning

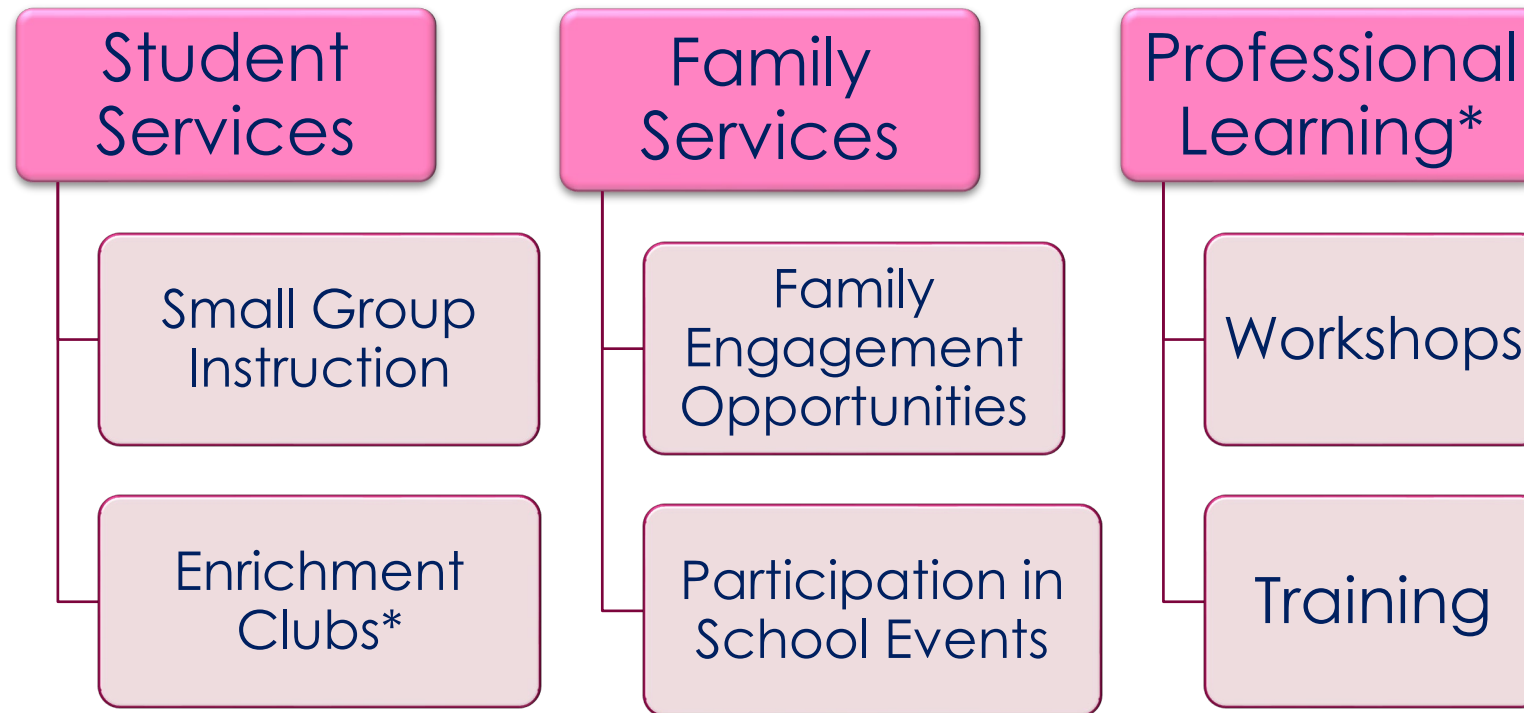


Instructional Support
Professional Learning
Family Engagement

Enrichment Clubs
Family Engagement



Program Design



* Per Service Delivery Plan



PRIVATE SCHOOL DATA 2024-2025

By The Numbers:

- 1125 Title I students
- 39 schools participated
- \$1,708,032 funds billed as of February
- 71% of the program period is completed

READING:

- 890 students
- 77% of students that have increased their score *

MATH:

- 879 students
- 79% of students that have increased their score*

* Based on January mid-year test results

Accountability

Assessments

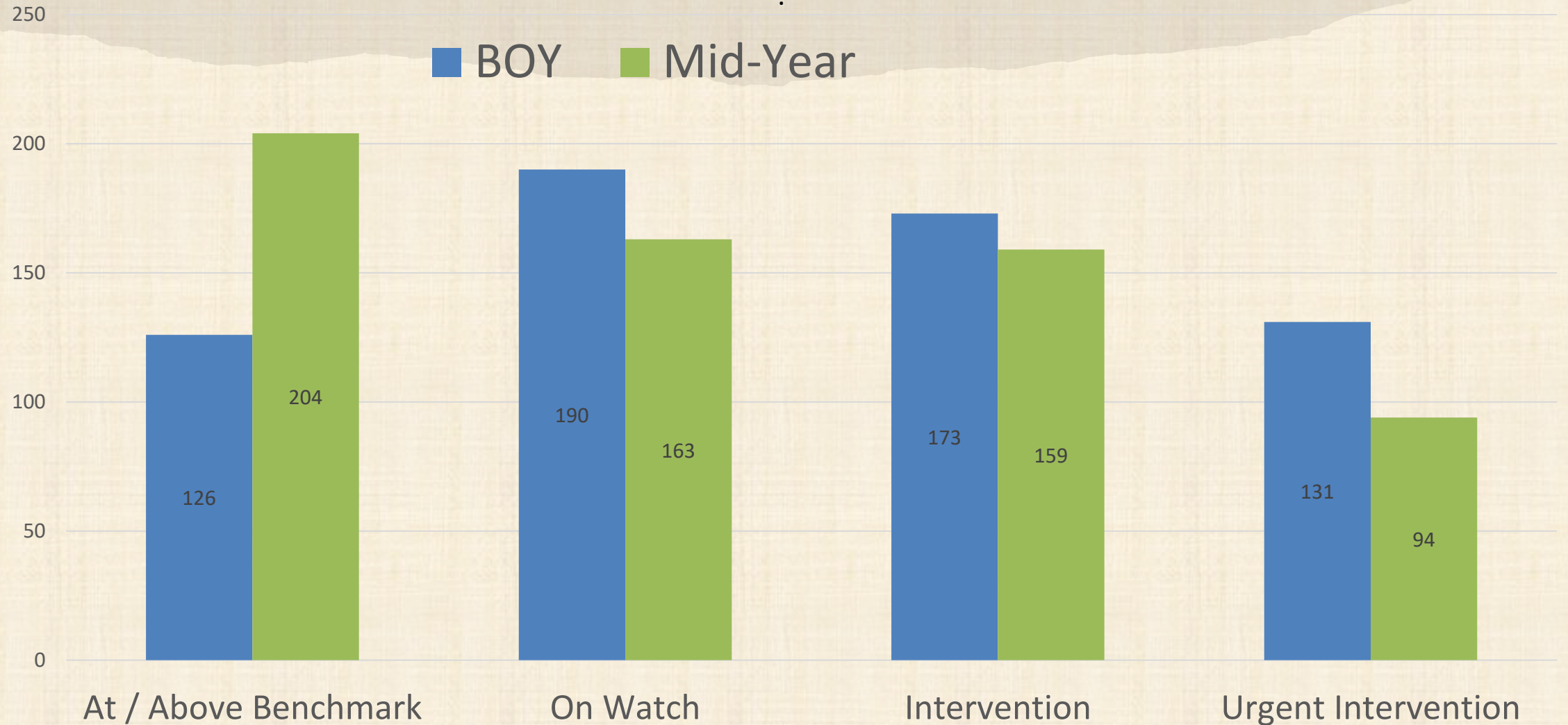
Students are *assessed* using Renaissance STAR three times per year.

Title I goal:

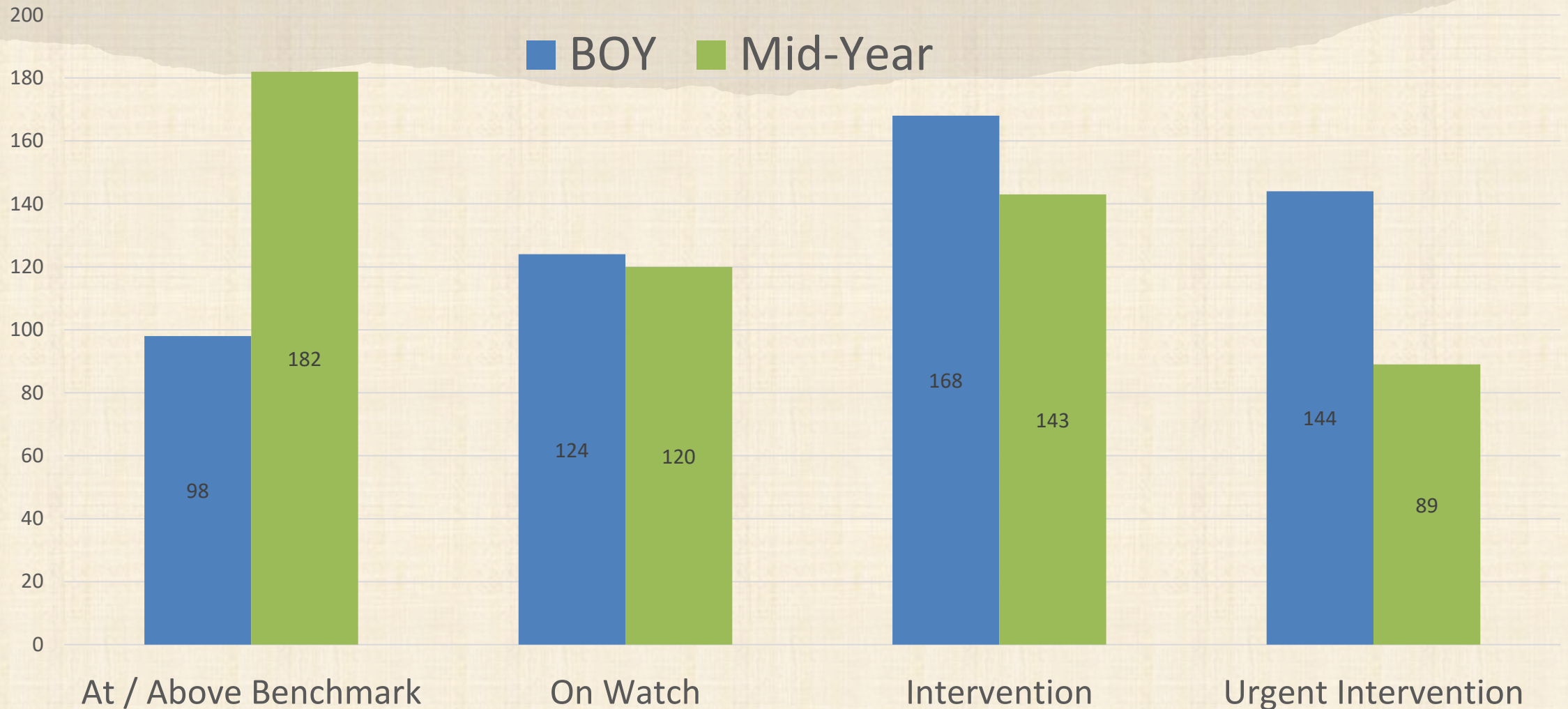
70% of the students will meet their Projected Scale Score (PSS) goal OR show growth of 8%



Pinellas Mid-Year Testing: **READING** student benchmark categories



Pinellas Mid-Year Testing: **MATH** student benchmark





TRANSITION TO 2025-2026

Foundational information for next school year

MID YEAR SDP SURVEY RESULTS

100% supported pooling funds for 2025-26

- The LEA combines the allocations for all schools into one pool for all to use.

Service priority

- 72% supported focus on kindergarten for 2025-26.
- 19% supported focus on counseling for 2025-26.
- 9% supported 'other' for 2025-26.



BUDGET ESTIMATE FOR 2025-2026

- Preliminary roll forward \$74,000 will be allocated to support *instruction*
- 40 Private Schools
- Equitable Share is 9.91%
- Preliminary Funding \$2,263,500

Equitable Share is calculated using proportionality: A percentage is calculated based on the number address eligible private school children out of the total of eligible children (private + public).



Budget Review Over Three Years

Topics	2023-2024	2024-2025	2025-2026
Equitable Share	8.69%	9.38%	9.91%
Base Allocation	2,464,112	2,429,485	Preliminary 2,263,500
Roll Forward	400,000		Preliminary 74,000
# private schools	33 schools 945 students	39 schools 1125 students	40 schools



COMPLAINT PROCESS

Private school officials have the right to complain to the Florida Department of Education if they believe that Pinellas County Schools did not:

- Engage in timely and meaningful consultation or did not consider their views.
- Provide services that are equitable to those provided to eligible public-school children, their teachers, and their families.

Title I Department

Annette Anthony

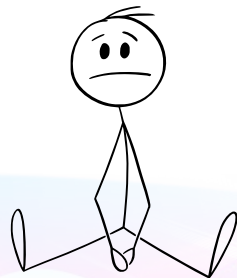
727-588-5121

Anthonya@pcsb.org

Dr. Shannon Butler

727-588-6256

Butlersha@pcsb.org



PINELLAS
COUNTY
SCHOOLS

Please contact
the Title I
department if
you have any
concerns.

WHAT'S NEXT?

- ❖ Follow Up Email:
Student Recommendations April 1 – 11
Teacher Survey
- ❖ Parent Surveys
- ❖ Program Conclusion
- ❖ Coming Soon the annual 1:1 SDP meetings

PLEASE COMPLETE THE PRINCIPAL SURVEY



Principal feedback on current services



Budget and services for 2025-2026



Specific choices for your SDP



Affirmation of Consultation



Attestation of services for this year

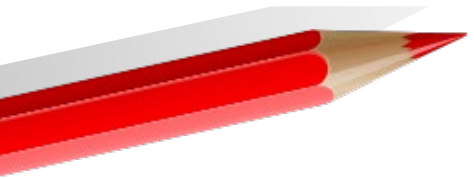


IDEA

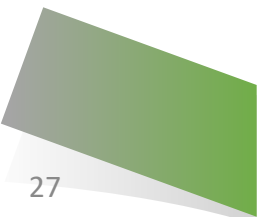
Individuals with Disabilities Education Act



Individuals with Disabilities Education Act Parentally Placed Private School Students with Disabilities



Spring Consultation, 2025



Student Support Division Staff Supporting PPPSSD

- Cindy Medici, ESE Specialist
- Laura Hamburg, Compliance Educational Diagnostician
- Katherine Rosenthal, Compliance Educational Diagnostician
- Amy Baker, School Psychologist
- Nancy Harkins, School Psychologist
- Melissa Monforte, School Psychologist
- Dawn Kwiatkowski, SLP Private School Services
- Kathy Moskalczyk, SLP Private School Services

Federal Regulations Guiding Our Work

- Consultation Process – 34 C.F.R. § 300.134
 - Listen to expressed views of private school officials and representative parents of PPPSSD and consider them before making final decisions with respect to the services to be provided to eligible PPPSSD

Topics

- Child Find Review
- Fall Student Count
- Proportionate Share Determination
- Parent Survey Responses
- Review of Current Services and Input Gathering
- Additional Dollars Update
- Review Anticipation Guide Prompts

What is Child Find?

Child Find

locating, identifying, and evaluating all children with disabilities who are in need of special education and related services.

*District requirement, not paid for out of proportionate share funds.

K-12 Child Find

Initial Steps

- **Parent contacts PCSB ESE Department (ESE Services Coordinator), 588-6503, for intake.**
- **District team requests parent input, private evaluation reports and Authorization for Release of Information (to contact private school).**
- **District ESE team sends student profile form to private school staff and requests any available testing data.**
- **Team of district ESE staff, parent, and private school staff meets to review the data to determine whether a disability is still suspected.**

Suspect a child has a disability?

- Aged 0 to 34 months
 - Contact West Central Early Steps 1-800-374-4334
- Aged 35 months to 5 years old
 - Contact FDLRS Gulfcoast (727) 793-2731
- School-aged children enrolled in private schools
 - Contact PCSB ESE Department (ESE Services Coordinator) 588-6503

*flyer for schools



Fall Students with Disabilities Count

- 77 Private Schools returned child count lists
 - 3 PreK Students
 - 790 K-12 Students

8 schools attended our open office hours to double check lists

What is the Proportionate Share?

Each LEA must determine the total number of students with disabilities who are located in private schools within their district. That number is used to determine the share of federal funding that is allocated and spent to provide ESE and related services to parentally placed private school students with disabilities.

*District requirement, not paid for out of proportionate share funds.

PreK Funding for 2024-2025

Number of eligible children with disabilities ages 3-5 (Oct 2023)

In public schools	1,716
In private schools	+ 6
	<hr/>
	1,722

Proportion of eligible private school students to total eligible .35 %

Federal IDEA Part B Grant, PreK

Allocated Funds	Prop. Share
\$888,262 x .0035 =	\$3,094.99
roll forward	+ <u>3,814.00</u>
	\$6,908.99

**The numbers for 2025-26 will not be available until the RFA comes out in May/June

K-12 Funding for 2024-2025

**Number of eligible children
with disabilities (Oct 2023)**

In public schools	13,876
In private schools	+ 764
	<hr/>
	14,640

Proportion of eligible private
school students to total eligible **5.22%**

Federal IDEA Part B Grant

Allocated Funds	Prop. Share
\$28,239,094 x .0522 =	\$1,473,679.50
roll forward	<u>+1,176,835.18</u>
	\$2,650,514.68

**The numbers for 2025-26 will not be available until the RFA comes out in May/June

Services for PPPSSD

- 236 students receiving academic services during the school day (CRA – contracted VE teachers)
- 8 students receiving academic services after or before school (PCSB staff)
- 115 students receiving services from SLP after or before school (PCSB staff)
- 19 students receiving services from OT/PT after or before school (PCSB staff)
- 99 reevaluations completed or in progress

2024-25 Parent Survey Responses

Rates of Satisfaction

4.37

Average Rating



Process for requesting services

4.47

Average Rating



Responsiveness of Service Provider

4.40

Average Rating



Quality of services

89 parents responded

Services for the 2024-2025 School Year:

- Reevaluations for each student provided once every three years, or more often per parental request, to determine continued eligibility for Exceptional Student Education.
 - Access to professional learning opportunities for private school staff.
 - Access to workshops for parents of students with disabilities.
 - Provide academic services (maximum of 60 minutes per week) to eligible children aged 3-5 enrolled in Not-for-Profit Private elementary schools, upon parental request, until the PreK proportionate share is exhausted.
 - Provide related services (maximum of 60 minutes per week per service area) *after school hours* to eligible children aged 3-5 enrolled in Not-for-Profit Private elementary schools, upon parental request, until the PreK proportionate share is exhausted.
 - Provide academic services (maximum of 60 minutes per week) to eligible school-aged children enrolled in Not-for-Profit Private schools, upon parental request, until K-12 proportionate share is exhausted.
 - Provide related services (maximum of 60 minutes per week per service area) *after school hours* to eligible school-aged children enrolled in Not-for-Profit Private schools, upon parental request, until K-12 proportionate share is exhausted.
 - Intervention materials for service providers.
-

Input for Consideration - Spring 2025 Consultation Meeting



Additional Allocation Opportunities

Anticipation Guide Prompts

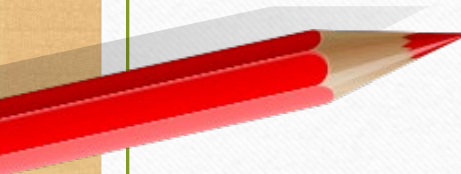
- Child Find is a set of assessments that determines whether a student qualifies for extra tutoring.
- The proportionate share to be used for PPPSSD is determined based on the number of students who qualify for the Unique Abilities Scholarship in Pinellas County.

TITLE III PART A

Supplementary Instructional Support for English Language Learners



Title III: Services to Private Schools



Dr. Natasa Karac
Director, EL Services
K-12

karacn@pcsb.org

English is a crazy language
EGGPLANT nor HAM in HAMBURGER; neither APPLE nor P
MUFFINS weren't invented in ENGLAND. QUICKSAND can v
are SQUARE, and a GUINEAPIG is neither from GUINEA nor is it
t that WRITERS WRITE but FINGERS DON'T FING, GROCERS do
don't HAM? Doesn't it seem crazy that you can make AMEND
TEACHERS TAUGHT, why didn't PREACHERS PRAUGHT? If a VEG
ES, what does a HUMANITARIAN eat?
her language do people RECITE at a PLAY and PLAY at a RECITA
t SEND CARGO BY SHIP. We have NOSES that RUN and FEET th
DRIVEWAY and DRIVE in a PARKWAY. And how can a SLIM CHA
the same, while a WISE MAN and a WISE GUY are opposites?
marvel at the unique lunacy of a language in which your HOUSE c
N, in which you FILL IN a form by FILLING IT OUT, and in which a
And, in closing, if Father is POP, how come Mother's not MO

creat

Identification of Private School ELs



Identification method is established between the LEA and private school officials



Responses to a home language survey followed by an assessment



Identification process can be through the district

Home Language Survey



The information provided on this form is used solely to offer appropriate educational services, not for determining legal status or for immigration purposes.

PLEASE ANSWER THE FOLLOWING QUESTIONS:

a. Is a language **other than English** spoken at home?

Yes ☐

No ☐

What language?

b. Does the student have a first language **other than English**?

Yes ☐

No ☐

What language?

c. Does the student most frequently speak a language **other than English**?

Yes ☐

No ☐

What language?



ANY "YES" ANSWERS WILL RESULT IN TESTING TO DETERMINE ELIGIBILITY FOR ESOL SERVICES. BECAUSE OF THE LARGE NUMBER OF STUDENTS TO BE TESTED, THERE MAY BE A DELAY IN TESTING OF UP TO 4 WEEKS. CLASSROOM TEACHERS WILL ADJUST THEIR INSTRUCTION TO MEET THE EL STUDENT'S NEEDS. EVEN IF YOUR CHILD IS IDENTIFIED AS AN ELL, YOU MAY DECLINE THE PLACEMENT INTO ESOL CLASSES.

Parent/Guardian Signature


Date



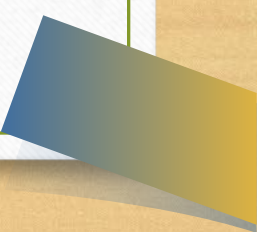
Title III: Determining Needs



Appropriate Title III services are determined based on the needs of the identified ELs in the private school.



All services must be supplemental in nature as well as secular, neutral, and non-ideological.





Examples of Services

- Administration of language assessment for identification of ELs and for evaluation of services, includes test books and teacher training
- Participation in district-sponsored professional development
- Virtual Tutoring of ELs
- Purchase of supplemental materials and supplies
- ESOL Parent Leadership Council
- Family Outreach: Parent Newsletter in Spanish, informative and educational workshops, Spanish Helpline, *Let's Talk...*

Free Virtual Tutoring for ELs

HIGH SCHOOL AFTER SCHOOL VIRTUAL TUTORING FOR ENGLISH LEARNERS

WHEN:

October 2nd to June 28th

English

Monday and Wednesday

Algebra

Tuesday and Thursday

Time: 5:30pm- 6:30pm

NO REGISTRATION NEEDED
JOIN TO PREPARE FOR THE STATE EXAMS

Click Here to
Join Now



THE TUTORING IS FREE AND WILL BE HELD VIA MICROSOFT TEAMS. EACH TUTORING SESSION INCLUDES MINI-LESSON AND PRACTICE. FOR QUESTIONS EMAIL: MARTINEZLY@PCSB.ORG

ESOL

ESOL

Tutoring for ELs

Camp Invention for English Learners

ESOL Community Resource Fair

ESOL Community Partners

ESOL Families

ESOL Parent Leadership Council (PLC)

Línea de ayuda en español

ESOL Training

Facebook en español

ESOL Subject Area Exam

ESOL Team Meetings & Resources

Free Virtual Tutoring for English Learner Students

No registration is needed.

The tutoring is free and will be held via Microsoft Teams. Each grade-level tutoring session will include a mini-lesson followed by time for homework help.

To join a session, simply click the appropriate grade level/content area link listed in the chart below.

Grade	Subject	Days	Time	Mode of Delivery	Click to Join	Scan the Code to Join
K-5	English Newcomers ELs	September 18 – May 22	3:00 PM- 4:00 PM	Wednesdays and Thursdays	Join meeting	
6-12	Newcomers English Tutoring	September 17-June 26	5:15-6:00 pm	Tuesday & Thursday	Join meeting	
9-12	English and Algebra for ELs test prep	September 30- June 26	5:30-6:30 pm	Monday and Wednesday – English Tuesday and Thursday – Algebra	Join meeting	

Elementary School Tutoring

[September 18 – May 22](#)

Wednesdays & Thursdays

KG – 2nd Grade

Wednesdays from 4:00pm – 5:00pm

3rd – 5th Grade

Thursdays from 4:00pm – 5:00pm

[Scan the code to join](#)



Program Flyers

- ◆ English ◆ Spanish ◆ Arabic
- ◆ Portuguese ◆ Ukranian
- ◆ Russian

6-12 Grade Newcomer English Tutoring

[September 17-June 26](#)

Tuesday & Thursday

5:15 p.m. - 6:00 pm

[Scan the code to join](#)



Program Flyers

- ◆ English ◆ Spanish

High School Tutoring

[September 30- June 26](#)

English - Monday and Wednesday

Algebra – Tuesday and Thursday

5:30 -6:30 pm

[Scan the code to join](#)



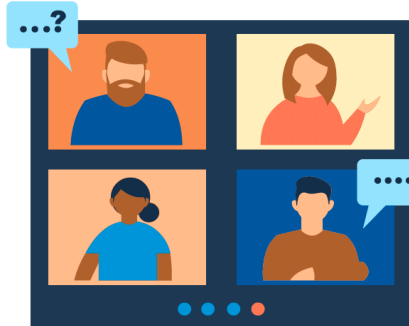
Program Flyers

- ◆ English ◆ Spanish

Parent Workshops

¡HABLEMOS!

DE LAS ESCUELAS DEL DISTRITO ESCOLAR PINELLAS



Únase a una sesión virtual en vivo para familias aprendices del inglés e hispanas. Conozca sobre las Escuelas del Condado de Pinellas y conéctese con información y recursos para apoyar el éxito de su estudiante.



CUÁNDO: 4:30-5:30 p.m.
Jueves: Agosto 29, Noviembre 7
Miércoles: Septiembre 25, Octubre 23

LUGAR: Virtual via Microsoft Teams

[CLIC AQUÍ PARA UNIRSE](#)

Para más información, por favor contactar a:
Ericka Reckenwald, Coordinadora de Enlace de las Familias ESOL
Correo electrónico: rekenwalde@pcsb.org
Telf: 727-588-6415 (Línea de Ayuda en español para los Padres)



Topic(s)	Location	Date	Time	Audience
Meeting School Academic Expectations and High School Graduation Requirements, Available Resources	Largo Public Library: 120 Central Park Dr, Largo, FL 33771 Room: Jenkins Wing Room B	Monday, February 3	5:30-6:30 p.m.	K-12
Dual Enrollment, Financial Aid	Largo Public Library: 120 Central Park Dr, Largo, FL 33771 Room: Jenkins Wing Room B	Monday, February 3	6:30-7:00 p.m.	8-10
Meeting School Academic Expectations and High School Graduation Requirements	Clearwater East Public Library located at SPC Clearwater Campus :2465 Drew St, Clearwater, FL 33765 Room: East Community	Wednesday, Feb 12	4:30-5:30 p.m.	K-12
Dual Enrollment	Clearwater East Public Library located at SPC Clearwater Campus :2465 Drew St, Clearwater, FL 33765 Room: East Community	Wednesday, Feb 12	5:30-6:00 p.m.	8-10
Let's Talk! About Pinellas County Schools Live Virtual Session for English Learner and Hispanic families to learn and connect with PCS schools' current information and resources to support students' success. Some topics: PCS updates, ESOL events, school/ community resources	Virtual via Teams Click here to join: Let's Talk! About Pinellas County Schools 	Monday, Feb 17	1:00-2:00 p.m. 5:00-6:00 p.m.	K-12
Let's Talk! About Pinellas County Schools Live Virtual Session for English Learner and Hispanic families to learn and connect with PCS schools' current information and resources to support students' success. Some topics: PCS updates, ESOL events, school/ community resources	Virtual via Teams Click here to join: Let's Talk! About Pinellas County Schools 	Monday, March 3	1:00-2:00 p.m. 5:00-6:00 p.m.	K-12
Spring Tests and Test Resources, Clever at Home	Clearwater East Public Library located at SPC Clearwater Campus :2465 Drew St, Clearwater, FL 33765 Room: East Community	Wednesday, Mar 12th	4:30-5:30 p.m.	K-12
Financial Aid	Clearwater East Public Library located at SPC Clearwater Campus :2465 Drew St, Clearwater, FL 33765 Room: East Community	Wednesday, Mar 12th	5:30-6:00 p.m.	HS

Beneficiaries of Title III Services



ELs and/or immigrant
children and youth

Teachers of ELs and/or
immigrant children and youth

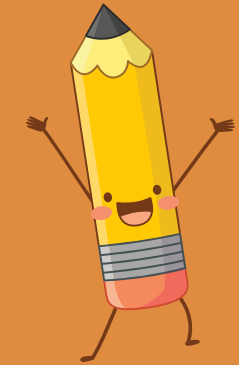
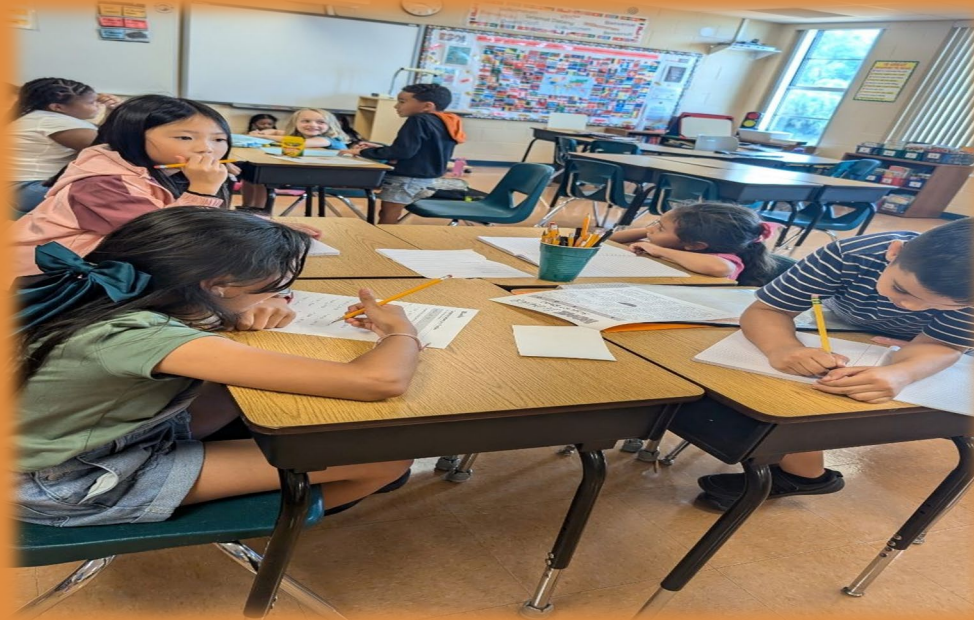
Other educational personnel

21ST CENTURY COMMUNITY LEARNING CENTERS

All About



NITA M. LOWEY 21ST CENTURY
COMMUNITY LEARNING CENTERS
F L O R I D A



Program Highlights

The 21st Century program offers students a diverse range of after-school academic enrichment activities designed to enhance their learning experience. These activities reinforce key concepts in English Language Arts (ELA) and mathematics while also providing opportunities for creative expression through art, physical fitness, nutrition education, technology integration, and financial literacy.

To foster meaningful family engagement, the program hosts family nights and workshops, equipping parents and guardians with valuable insights into their child's educational journey. These events help families better understand academic expectations and prepare students for success through graduation and beyond.

The 21st Century program is offered at no cost to families with students in grades 3-5 at Dunedin, Eisenhower, New Heights, and 74th Street Elementary Schools. At Gulfport and High Point Elementary Schools, the program is available free of charge to students in grades 2-5.



Program Locations



Dunedin
Elementary

Eisenhower
Elementary



Gulfport
Elementary

High Point
Elementary



New Heights
Elementary

Seventy-fourth
St Elementary



Enrichment Vendors

This year, the 21st Century program is excited to partner with a variety of vendors to bring engaging and enriching experiences to our students.

Color Express, Challenge Island, and Snapology will be offering specialized enrichment sessions, providing students with unique opportunities to explore creativity, innovation, literacy, and problem-solving.



Registration Process

To register, a parent/guardian must complete a registration form. Forms are available online and at the front office of participating schools.

21st Century Learning Centers
2024-2025 Registration



School Year

August 19, 2024 – May 29, 2025

Monday – Friday

3:00pm – 6:00pm

Formulario de registro de 21st
Century Learning Centers 2024-
2025



2025 Summer Program



- Our summer program is available to students who meet any of the following criteria:
 - Attend one of the listed schools during the regular academic year
 - Are invited and enrolled in the Summer Bridge program at one of the listed schools
 - Attend a private school
 - Are homeschooled
- The program begins directly after Summer Bridge or parents/guardians may drop their child(ren) off at 12:00pm.
- Students will participate in at least two field trips outside and/or inside the classroom such as Color Express and Zoo Tampa.

Program Locations: Dunedin, Eisenhower, Gulfport, High Point, New Heights, and Seventy-fourth St Elementary

2025 Summer Program Cont.

June 2, 2025 – June 26, 2025

Monday- Thursday

12:00pm – 4:00pm

June 30, 2025 – July 7, 2025

Virtual

TBD

21st Century Learning Centers
2025 Summer Registration



Centros de aprendizaje del siglo
XXI Inscripción de verano 2025



Get Involved

For more information you can visit the 21st Century PCS website:

<https://www.pcsb.org/Parge/463>



Briana Gibbons

21st Century Program Director

(727) 588-4818

gibbonsb@pcsb.org



TITLE II PART A

TITLE IV PART A



TITLE II & IV

**Grant Funding for Private Schools
in Pinellas County Schools**



**March 31st, 2025
Pinellas County Schools**



MICRO AGENDA

- 1 Title II and Title IV
- 2 Overview
PCS Processes
- 3 The Rest of 2024-2025
- 4 Planning for 2025-2026

**Pinellas County Schools
Federal Programs Affirmation of Consultation
Title II & Title IV, Spring 2025**

Sections 1117(b) and 8501 of the Elementary and Secondary Education Act (ESEA) require that timely and meaningful consultation occur between the local education agency (LEA) and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act. Consultation shall continue throughout the implementation and assessment of activities under these sections, including the Title II, Part A: Supporting Effective Instruction and Title IV, Part A: Student Support and Academic Enrichment programs.

I received information on the following topics:

- How student needs will be identified
- How student needs will inform professional learning needs of teachers, principals and other school leaders
- What services will be offered
- How, where and by whom the services will be provided
- How the services will be assessed and how the results of the assessment will be used to improve those services, as school districts are responsible for ensuring private schools measure effectiveness of funded activities
- The size and scope of the equitable services to be provided to eligible teachers, the amount of funds available for those services and how that amount is determined
- How and when the district will make decisions about the delivery of services, including a thorough consideration and analysis of the views of the private school officials on the provision of services through potential third-party providers
- Whether to provide equitable services to eligible private schools by creating a pool or pools of funds with all of the funds allocated

☐ **YES, we agree that timely and meaningful consultation occurred before the LEA made any decision that affected the participation of eligible private school children**

OR

☐ **NO, we do NOT agree that timely and meaningful consultation occurred before the LEA made any decision that affected the participation of eligible private school children**

Signature of Private School Official

Date

Name of Private School

IN YOUR FOLDER!

MICRO AGENDA

- 1 Title II and Title IV
- 2 Overview
PCS Processes
- 3 The Rest of 2024-2025
- 4 Planning for 2025-2026

Title II and Title IV

Both are Federal Grants.

Funded via the Every Student Succeeds Act (ESSA).

Both funnel from DOE to the FDOE to School Districts.

Both provide an equitable share for private schools and charter schools.

Both require the LEA (school district) to maintain control of the funds.

Both are highly audited and require careful record keeping.

Title II and Title IV

Title II

Title IV

Purpose: Improve the quality and effectiveness of teachers, principals, and school leaders

Purpose: Improve student academic achievement by providing access to a well-rounded education, improving school conditions, & enhancing use of technology

Professional Development

Well-Rounded Education

Recruitment and Retention

Safe and Healthy Students

Effective Teachers for High Needs

Effective Use of Technology

Title II and Title IV Allocations

FDOE provides
allocation



PCS uses calculator to determine individual allocations

Total Allocation	10,000
PCS Students	700
Private School Students	200
Charter School Students	100
TOTAL # of Students	1000
Per Pupil Allocation	\$10 = Allocation / Students

*This is a high level example to explain per pupil allocations

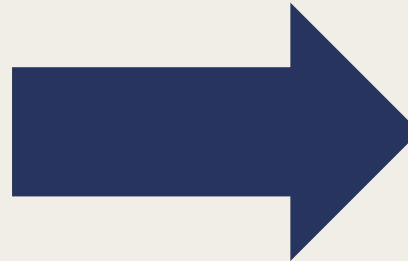
Title II and Title IV Allocations

FDOE provides
allocation



PCS uses calculator to determine individual allocations

Total Allocation	10,000
PCS Students	700
Private School Students	200
Charter School Students	100
TOTAL # of Students	1000
Per Pupil Allocation	\$10 = Allocation / Students



	# of Students	\$ Allocation
PCS Students	700	\$7,000
Private School Students	200	\$2,000
Charter School Students	100	\$1,000

*This is a high level example to explain per pupil allocations

TITLE II/IV PROCESS OVERVIEW

1 - Intent to Participate



Identifying federal programs school intends to participate in

2 - Allocations



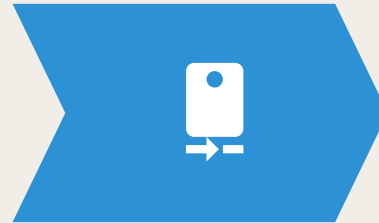
The distribution of federal funds to educational agencies

3 - Needs Assessment Workbook



Used to determine areas of need based on data, identifies challenges & opportunities

4 - Participation Request



Form completed to request items/services from your Needs Assessment

5 - Spending



PCS handles all purchasing of items /services

6 - Amendments



Amendments take place in the fall, winter and spring

TITLE II/IV TIMELINE

Month	Key Event
JULY	Start Date
AUG	
SEP	Grant Awarded
OCT	Amendment 1
NOV	
DEC	
JAN	Amend. Awarded
FEB	Amendment 2
MAR	
APR	Amend. Awarded Amendment 3
MAY	
JUN	End Date

2024-2025

Start Date

Grant Awarded

Amendment 1

Amend. Awarded

Amendment 2

Amend. Awarded

Amendment 3

End Date

JULY

AUG

SEP

OCT

NOV

DEC

JAN	
-----	--

FEB

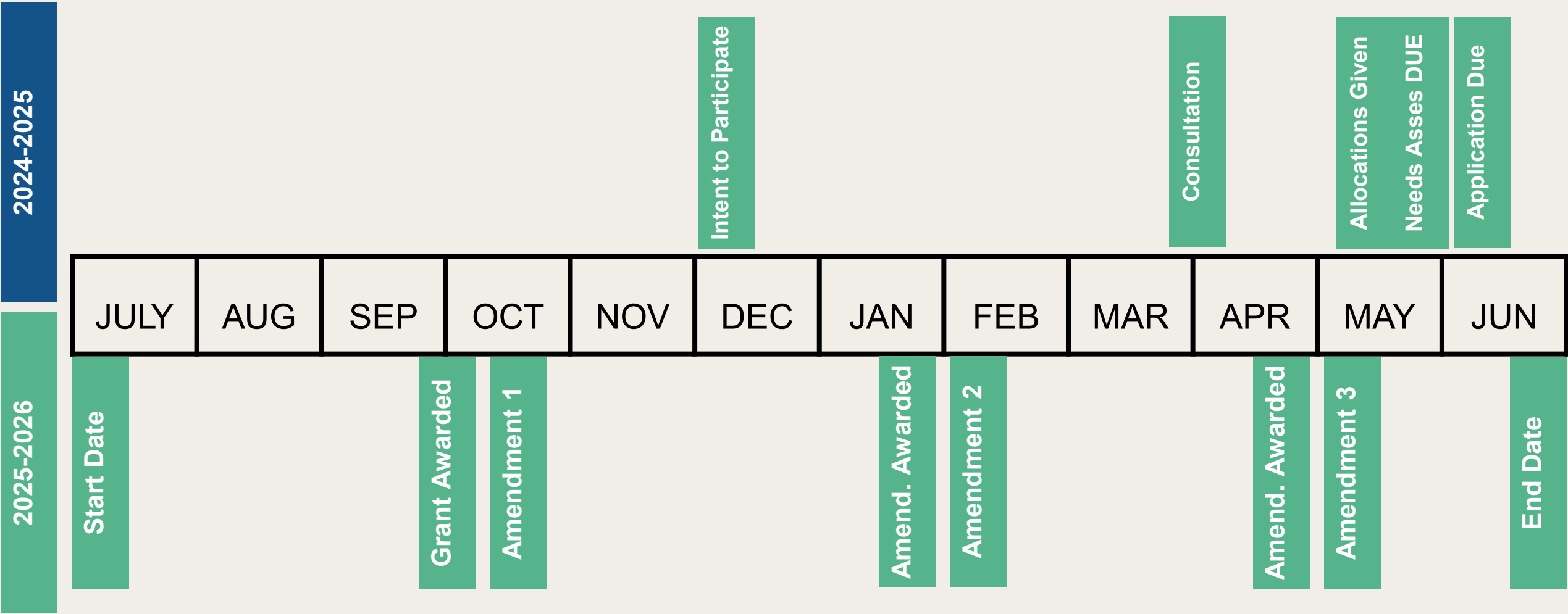
MAR

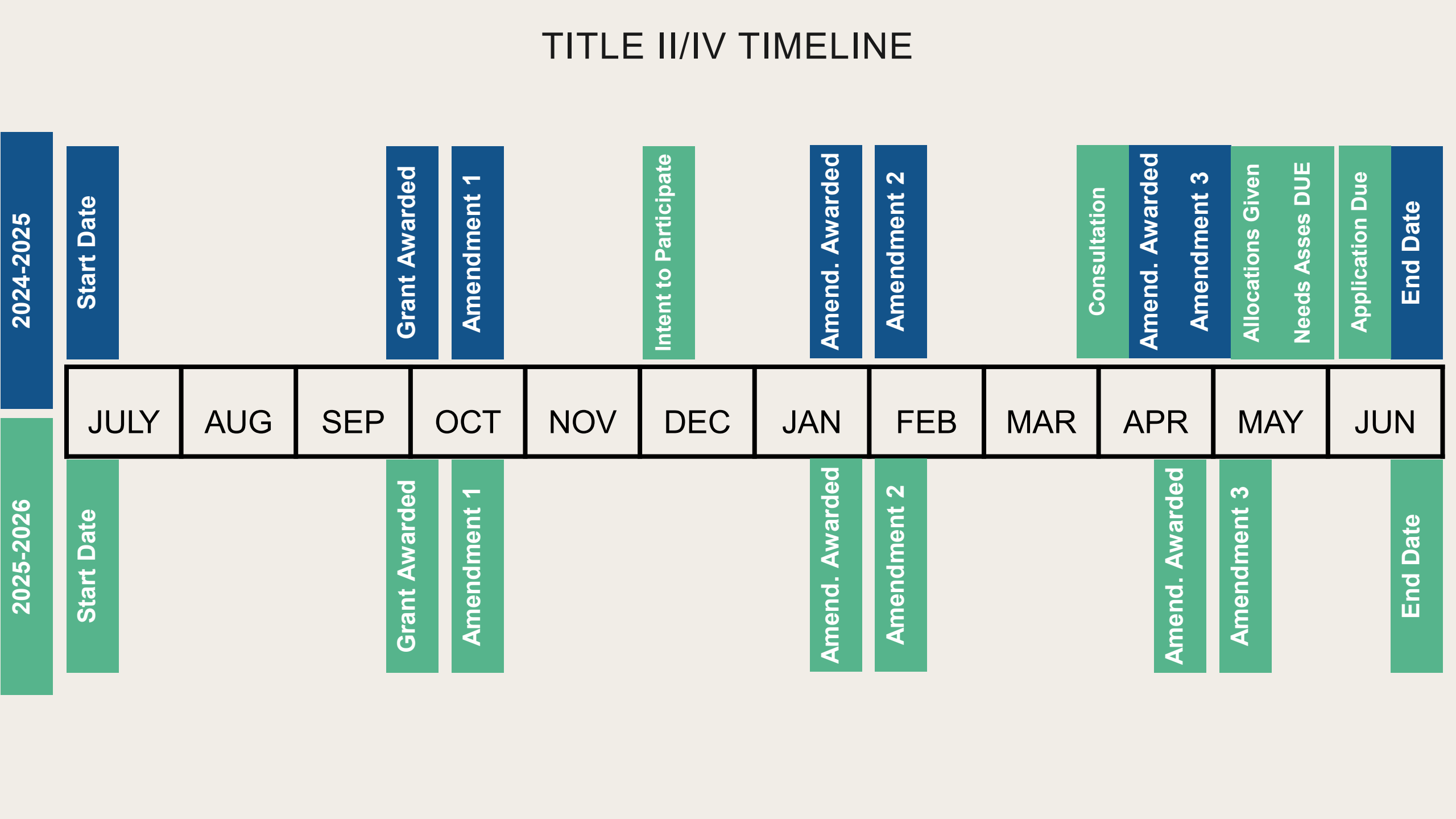
APR	
-----	--

MAY	
-----	--

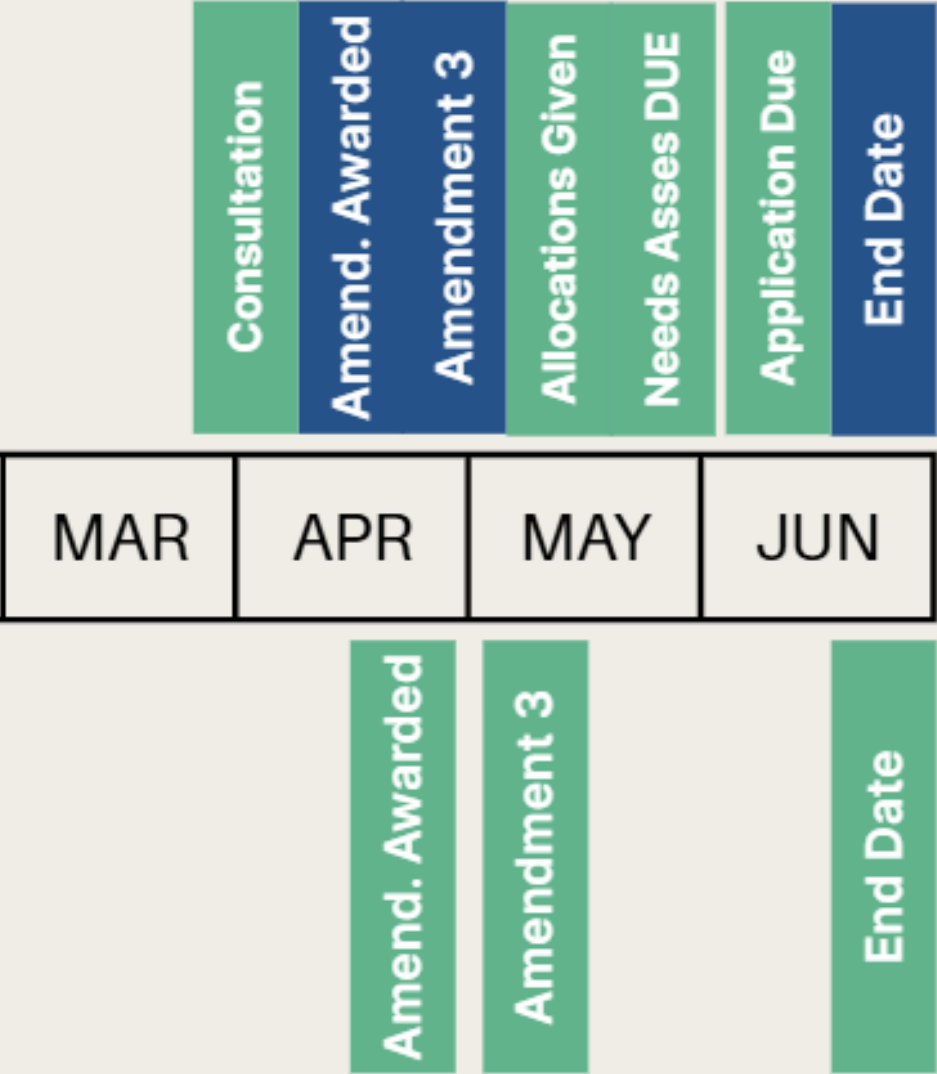
JUN

TITLE II/IV TIMELINE





TITLE II/IV TIMELINE



TITLE II REMINDERS

R. A. N RESPONSIBILITY, ALLOWABLE, NECESSARY

- Consultant less than \$3,000 a day
- Stipend rate of pay not to exceed PCS current rate of pay
- Secular/Non-Secular

Title II Allowability – Equitable Services for Private Schools

Allowable activities for Private Schools:
Supplies: Materials and Equipment that are secular, neutral and nonideological
Professional Development (PD): School Based Activities to address the specific needs of students
Professional Development: Conference that supports secular PD plan
Professional Development: Other- College Course not in degree program to address specific needs of students Subscription to a program that provides access to PD

- Federal Regulations require that the LEA always maintain control of funds and the supervision and control of employees and contractors. [Section 8501\(d\)](#)
- All requests need to be Reasonable, Allowable, and Necessary. (R.A.N.)
- All requests should meet the supplement not supplant rule

PD: SUPPLIES	PD: SCHOOL BASED
<ul style="list-style-type: none"><input type="checkbox"/> Materials and equipment are secular, neutral and nonideological<input type="checkbox"/> Supplies are for PD and allowable<input type="checkbox"/> Supply details are provided (exact items, purpose, cost, vendors, etc)	<ul style="list-style-type: none"><input type="checkbox"/> Facilitated by outside consultant. *Can not be an employee of the school<input type="checkbox"/> Quote from consultant less than \$3000 per day (for full day)<input type="checkbox"/> Scope of work, agenda provided<input type="checkbox"/> PD benefits a specific student need and not the school itself<input type="checkbox"/> PD aligns with needs assessment
PD: OTHER College Courses or Subscriptions	PD: STIPENDS
<ul style="list-style-type: none"><input type="checkbox"/> Course not part of a degree program<input type="checkbox"/> Course is for PD purposes<input type="checkbox"/> Subscription provides access to PD	<ul style="list-style-type: none"><input type="checkbox"/> PD Facilitated by Outside Consultant *Can not be an employee of the school<input type="checkbox"/> PD benefits a specific student need and not the school itself<input type="checkbox"/> PD aligns with needs assessment<input type="checkbox"/> PD attended outside of contract hours/school day<input type="checkbox"/> Rate of pay is reasonable and should not exceed PCS current rate for PD stipends which is \$22.50 per hour.
PD: CONFERENCE	
<ul style="list-style-type: none"><input type="checkbox"/> Academic Purpose<input type="checkbox"/> PD benefits a specific student need and not the school itself<input type="checkbox"/> PD aligns with needs assessment<input type="checkbox"/> Sponsored by faith-based organization *If yes, plan provided delineating secular and non-secular activities prior to attending<input type="checkbox"/> Local (in state)<input type="checkbox"/> Out of State (if yes details provided)<input type="checkbox"/> Travel costs are reasonable	

TITLE IV REMINDERS

R. A. N RESPONSIBILITY, ALLOWABLE, NECESSARY

- Technology cap 15%

Title IV Allowability – Equitable Services for Private Schools

Allowable Activities for Private Schools:
Supplies: Materials and Equipment (including Tech) that are secular, neutral and nonideological
Professional Development (PD): School Based Activities to address the specific needs of students
Professional Development: Conference that supports secular PD plan
Field Trips: for students to support instructional activities
Purchased Services: for subscriptions, software, repairs, consultants, mental health services, etc

Title IV Areas of Focus (AOF)

- 1) Well Rounded Education
- 2) Safe and Healthy Schools
- 3) Technology
(15% cap on hardware)

- Federal Regulations require that the LEA always maintain control of funds and the supervision and control of employees and contractors. [Section 8501\(d\)](#)
- All requests need to be Reasonable, Allocable and Necessary. (R.A.N.)
- All requests should meet the supplement not supplant rule

SUPPLIES	PD: SCHOOL BASED
<input type="checkbox"/> Materials and equipment are secular, neutral and nonideological	<input type="checkbox"/> Facilitated by outside consultant. *Can not be an employee of the school
<input type="checkbox"/> Supplies support AOF and are allowable AOF 1 [] AOF 2 [] AOF 3 []	<input type="checkbox"/> Quote from consultant less than \$3000 per day (for full day)
<input type="checkbox"/> Supply details are provided (exact items, purpose, cost, vendor, etc)	<input type="checkbox"/> Scope of work, agenda provided
<input type="checkbox"/> If technology, meets 15% cap	<input type="checkbox"/> PD benefits a specific student need and not the school itself
	<input type="checkbox"/> PD aligns with needs assessment
	<input type="checkbox"/> AOF Connection
PD: CONFERENCE	PD: STIPENDS
<input type="checkbox"/> AOF Connection	<input type="checkbox"/> PD Facilitated by Outside Consultant *Can not be an employee of the school
<input type="checkbox"/> PD benefits a specific student need and not the school itself	<input type="checkbox"/> PD benefits a specific student need and not the school itself
<input type="checkbox"/> PD aligns with needs assessment	<input type="checkbox"/> PD aligns with needs assessment
<input type="checkbox"/> Sponsored by faith-based organization *If yes, plan provided delineating secular and non-secular activities prior to attending	<input type="checkbox"/> PD attended outside of contract hours/school day
<input type="checkbox"/> Local (in state)	<input type="checkbox"/> Rate of pay is reasonable and should not exceed PCS current rate for PD stipends which is \$22.50 per hour.
<input type="checkbox"/> Out of State (if yes details provided)	
<input type="checkbox"/> Travel costs are reasonable	
PURCHASED SERVICES	FIELD TRIPS
<input type="checkbox"/> Subscription/license for academics	<input type="checkbox"/> Instructional, academic opportunity
<input type="checkbox"/> Subscription/license for mental health	<input type="checkbox"/> Reasonable in cost
<input type="checkbox"/> Subscription/license for digital literacy	<input type="checkbox"/> All details provided
<input type="checkbox"/> Services for Repairs	<input type="checkbox"/> Lesson plans provided
<input type="checkbox"/> Services for Consultant	



Practical Questions for Use of Title II/IV Funds

- Is the expenditure driven by demonstrated need AND data?
- Does the cost support the purpose of the grant? (To enhance the quality of teaching & Principal leadership to improve student achievement - TII or Improve student academic achievement by providing access to a well-rounded education, improving school conditions, & enhancing use of technology TIV)
- Is the purchase supplemental in nature?
- If asked to defend this purchase, would you be able to?



MICRO AGENDA

- 1 Title II and Title IV
- 2 Overview PCS Processes &
- 3 Reminders
The Rest of 2024-2025
- 4 Planning for 2025-2026

Title II/IV Needs Assessment Details

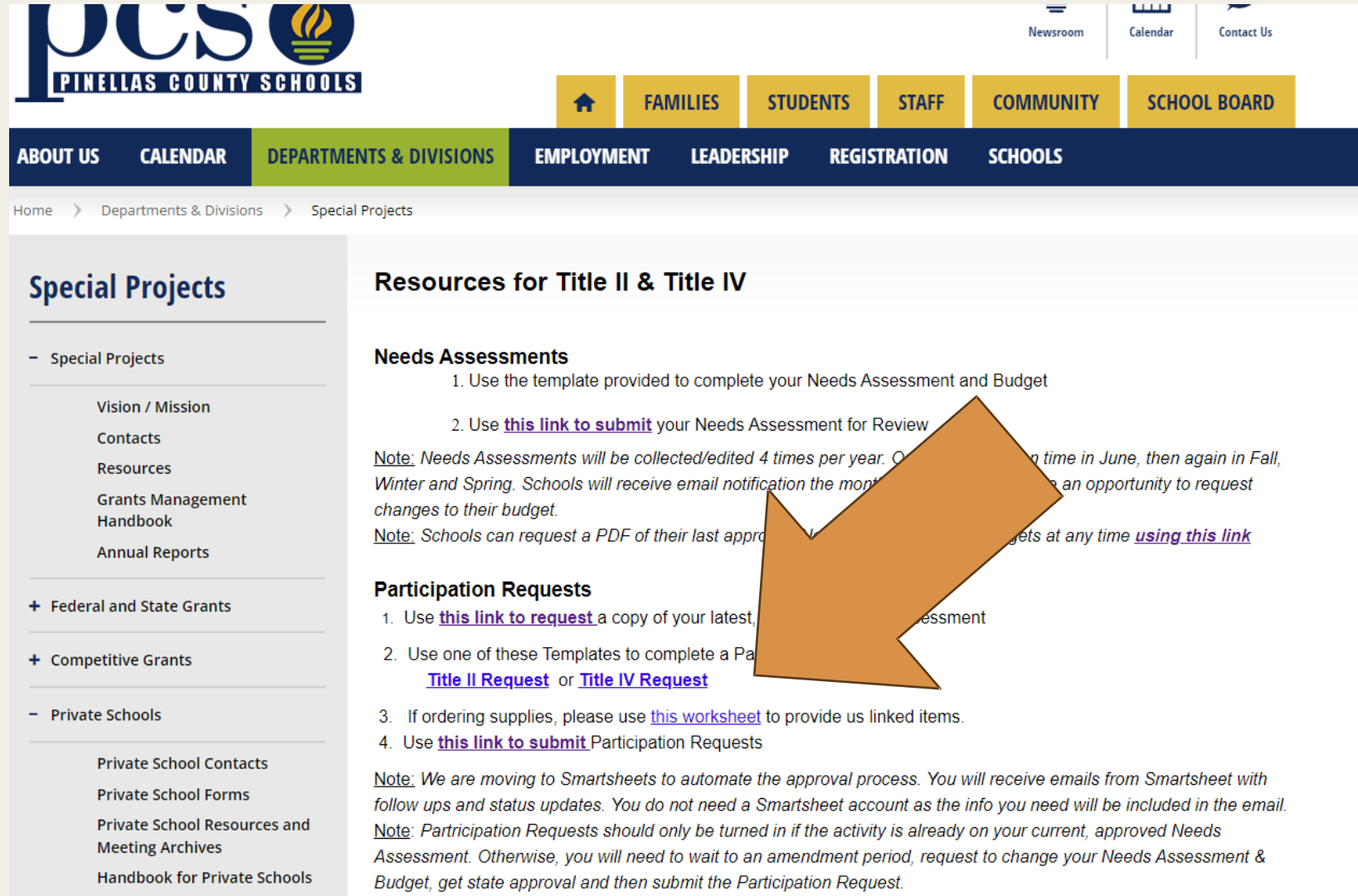
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
Private School Needs Assessment																	
2024-2025 School Year																	
Part 1: School Info																	
School: <input type="text"/>																	
School #: <input type="text"/>																	
Official Title II/Title IV Contact: <input type="text"/>																	
Phone Number: <input type="text"/>																	
E-mail Address: <input type="text"/>																	
Principal: <input type="text"/>																	
Title II Allocation for 24-25: \$1,605.00																	
Title IV Allocation for 24-25: \$1,144.47																	
Part 2: Needs Assessment																	
1. Briefly summarize the school's needs assessment process. Identify your students' academic needs and provide appropriate data for support.																	
<p>The educational leaders meet monthly to discuss the status of the academic progress of the students, using MAP (Measures of Academic Progress). This assessment measures what students know and informs what they are ready to learn next by dynamically adjusting to each student's performance. The teachers have access to three assessments per year to measure their student's progression and their deficits. The data from MAP Growth Test for 2023-2024 school year shows low to low average performance in mathematics for 85 percent of students. Test data also shows that 80 percent of students are performing below grade level in reading and language. By keeping records of behavior and attendance, and surveying our students, parents, and staff to identify social, emotional, and health concerns, we can identify students in need</p>																	
2. Identify your students' academic, social-emotional, physical health, and digital literacy needs that emerged from the process described above. Provide appropriate data for support.																	
Needs Assessment																	
PIVOTS TIV																	
PIVOTS TII																	
TII-PD Supplies																	
TII-PD Travel Conf																	
TII-PD Stipends																	
TII-PD Consultants																	
TII-PD Other																	
TIV-Supplies																	
TIV-Travel Conf																	
TIV-Stipends																	
TIV-Consultants																	
TIV-Se																	

You will put your info in here and it will autofill through every worksheet for you!

Watch a quick video on how to use this worksheet here!



Title II/IV Participation Requests



The screenshot shows the Pinellas County Schools website. The header includes the PCS logo and navigation links for Newsroom, Calendar, and Contact Us. Below the header is a main navigation bar with links for ABOUT US, CALENDAR, DEPARTMENTS & DIVISIONS (highlighted), EMPLOYMENT, LEADERSHIP, REGISTRATION, and SCHOOLS. A secondary navigation bar contains links for Home, Departments & Divisions, and Special Projects. The left sidebar lists Special Projects, Federal and State Grants, Competitive Grants, and Private Schools. The main content area is titled 'Resources for Title II & Title IV' and includes sections for Needs Assessments and Participation Requests. A large orange arrow points to the 'this link to submit' text in the Needs Assessments section.

Special Projects

- Special Projects
 - Vision / Mission
 - Contacts
 - Resources
 - Grants Management Handbook
 - Annual Reports
- + Federal and State Grants
- + Competitive Grants
- Private Schools
 - Private School Contacts
 - Private School Forms
 - Private School Resources and Meeting Archives
 - Handbook for Private Schools

Resources for Title II & Title IV

Needs Assessments

1. Use the template provided to complete your Needs Assessment and Budget
2. Use [this link to submit](#) your Needs Assessment for Review

Note: Needs Assessments will be collected/edited 4 times per year. Once in June, then again in Fall, Winter and Spring. Schools will receive email notification the month before an opportunity to request changes to their budget.

Note: Schools can request a PDF of their last approved budget at any time [using this link](#)

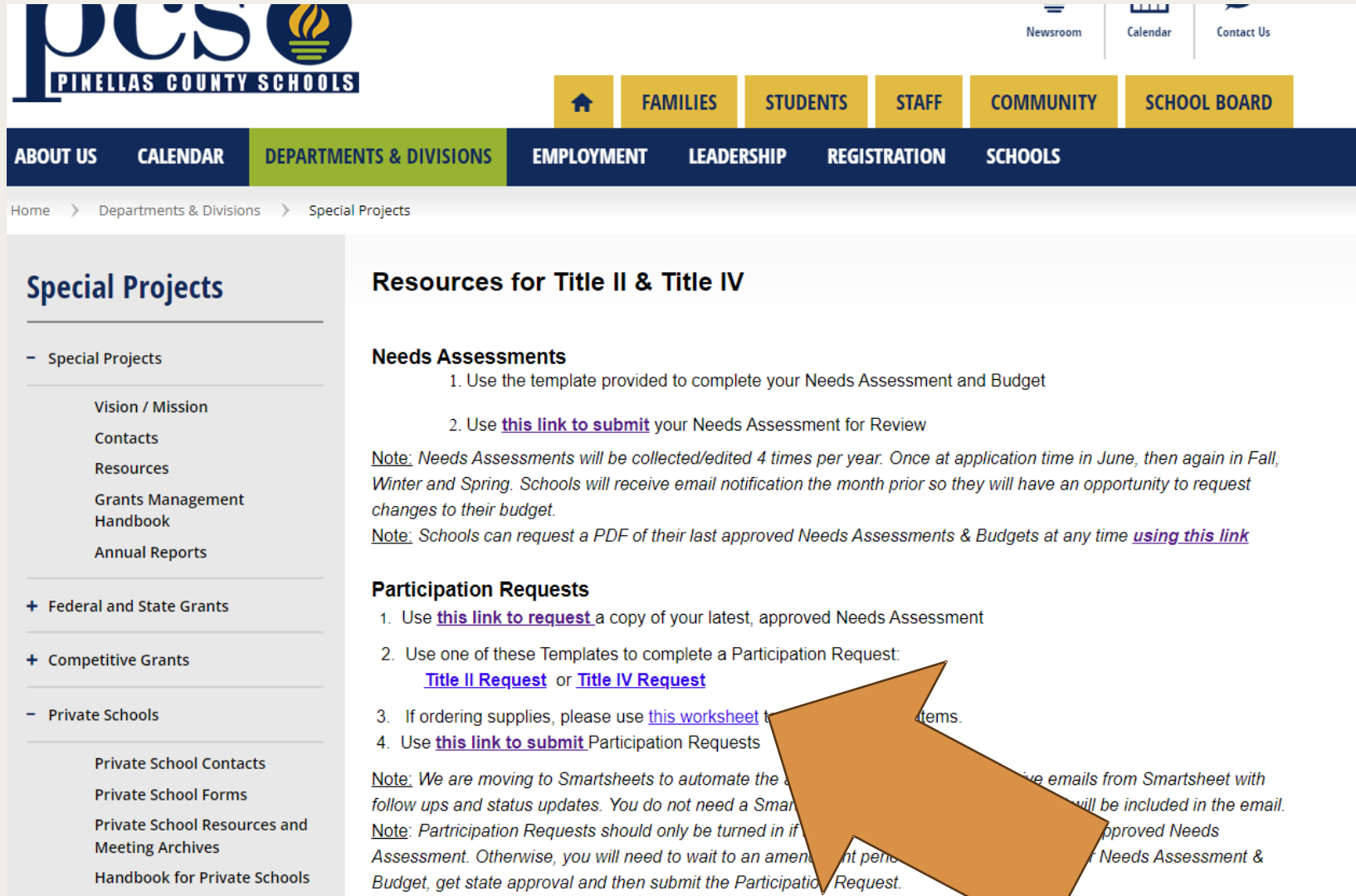
Participation Requests

1. Use [this link to request](#) a copy of your latest, approved Needs Assessment
2. Use one of these Templates to complete a Participation Request: [Title II Request](#) or [Title IV Request](#)
3. If ordering supplies, please use [this worksheet](#) to provide us linked items.
4. Use [this link to submit](#) Participation Requests

Note: We are moving to Smartsheets to automate the approval process. You will receive emails from Smartsheet with follow ups and status updates. You do not need a Smartsheet account as the info you need will be included in the email.

Note: Participation Requests should only be turned in if the activity is already on your current, approved Needs Assessment. Otherwise, you will need to wait to an amendment period, request to change your Needs Assessment & Budget, get state approval and then submit the Participation Request.

Title II/IV Participation Requests



PCS
PINELLAS COUNTY SCHOOLS

Newsroom | Calendar | Contact Us

Home > Departments & Divisions > Special Projects

Special Projects

- Special Projects
 - Vision / Mission
 - Contacts
 - Resources
 - Grants Management Handbook
 - Annual Reports
- + Federal and State Grants
- + Competitive Grants
- Private Schools
 - Private School Contacts
 - Private School Forms
 - Private School Resources and Meeting Archives
 - Handbook for Private Schools

Resources for Title II & Title IV

Needs Assessments

1. Use the template provided to complete your Needs Assessment and Budget
2. Use [this link to submit](#) your Needs Assessment for Review

Note: Needs Assessments will be collected/edited 4 times per year. Once at application time in June, then again in Fall, Winter and Spring. Schools will receive email notification the month prior so they will have an opportunity to request changes to their budget.

Note: Schools can request a PDF of their last approved Needs Assessments & Budgets at any time [using this link](#)

Participation Requests

1. Use [this link to request](#) a copy of your latest, approved Needs Assessment
2. Use one of these Templates to complete a Participation Request:
[Title II Request](#) or [Title IV Request](#)
3. If ordering supplies, please use [this worksheet](#) to track items.
4. Use [this link to submit](#) Participation Requests

Note: We are moving to Smartsheets to automate the process. You will receive emails from Smartsheet with follow ups and status updates. You do not need a SmartSheet account. Your account will be included in the email.

Note: Participation Requests should only be turned in if you have an approved Needs Assessment. Otherwise, you will need to wait to an amendment period for your Needs Assessment & Budget, get state approval and then submit the Participation Request.

Title II/IV Participation Requests

PINELLAS COUNTY SCHOOLS 2024-2025
Title II Grant Participation Request for Private Schools

Date Submitted:	
Total Amount: \$	

SCHOOL INFORMATION	
School Name:	
School ID#:	
Contact Name:	
Contact Email:	
Submitter Name:	
Submitter Email:	

Activity Type Requested
<input type="checkbox"/> PD Supplies
<input type="checkbox"/> PD Travel
<input type="checkbox"/> PD Stipends
<input type="checkbox"/> PD Consultants
<input type="checkbox"/> PD Coursework

PD SUPPLIES	
Name of Activity:	
PD Supplies will Support:	
Need Identified in Needs Assessment:	
PO Required: <input checked="" type="checkbox"/> Yes	
Activity on Original Needs Assessment: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Supporting Documents
<input type="checkbox"/> Quote
<input type="checkbox"/> Detailed Spreadsheet

Total Cost

PD TRAVEL/CONFERENCE	
Conference Title:	
Host:	
PD Conference will Support:	
Need Identified in Needs Assessment:	
Location: <input type="checkbox"/> In-State <input type="checkbox"/> Out of State	
Conference Date:	
# of Participants:	
Conference Events: <input type="checkbox"/> Secular Only <input type="checkbox"/> Non-Secular Only <input type="checkbox"/> Both <small>If both, provide agenda clearly delineating secular and non-secular activities to determine percentage of conference that is non-secular. PD</small>	
Link to Website:	
PO Required: <input checked="" type="checkbox"/> No	
Activity on Original Needs Assessment: <input type="checkbox"/> Yes <input type="checkbox"/> NO	

Supporting Documents
<input type="checkbox"/> Quotes on Travel

Cost Per Person	
Registration	
Airfare	
Hotel	
Meals	
Mileage	
Parking	
Car Rental	
Taxi/Uber	
Cost Per Person:	
Total Cost	

1. Check Needs Assessment for Activity
2. Complete Participation Request Form
3. Submit via Smartsheet
4. Respond to any needed follow-up

Title II/IV Participation Requests



Private Schools Participation Request Submission

Please answer the few questions below and attach a copy of a completed Participation Request form.

School

Select or enter value

Grant

Select or enter value

Total Amount Requested \$

Needs Assess Confirm

Select or enter value

Submitters Name

Submitters Email

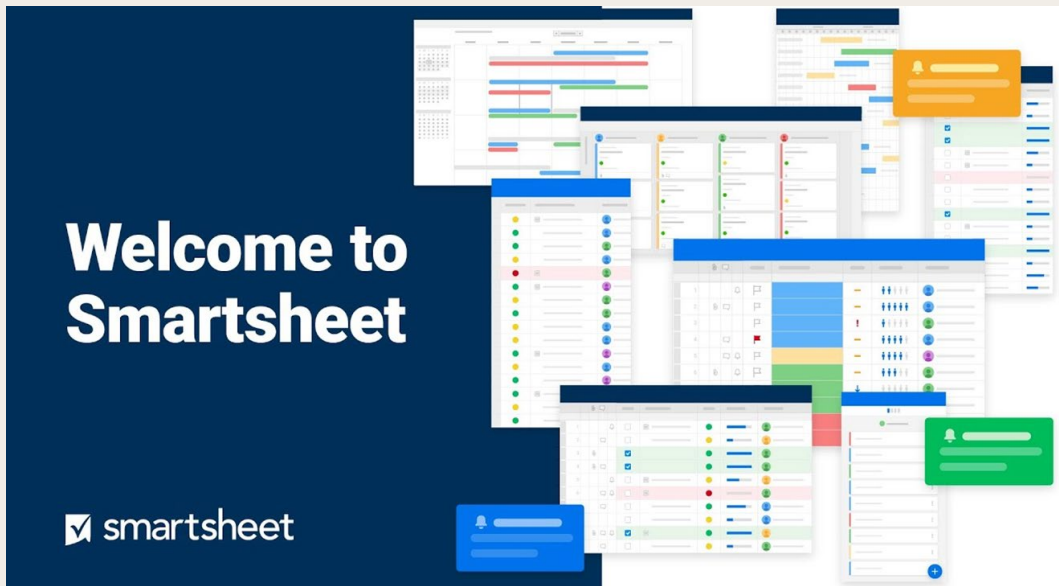
Participation Request Upload *

Please attach a copy of your completed Participation Request Form and any supporting documents (quotes, detailed supply spreadsheet, etc)

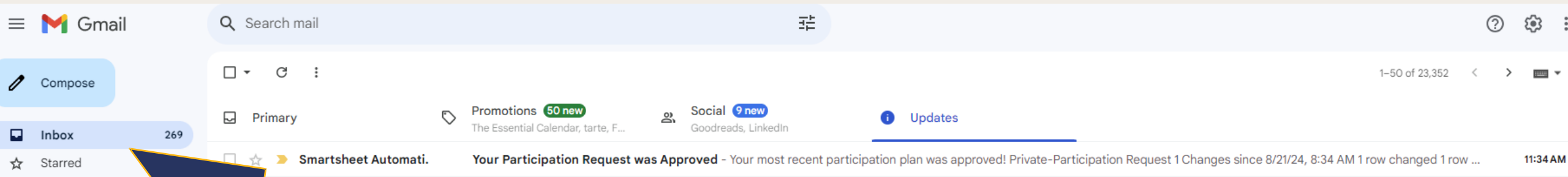
Drag and drop files here or [browse files](#)

☐ Send me a copy of my responses

Smartsheet





TITLE II/IV PARTICIPATION REQUESTS



TITLE II/IV PARTICIPATION REQUESTS

Your Participation Request was Approved Inbox x

 **SmartSheet Automation** <automation@app.smartsheet.com> [Unsubscribe](#)
to me ▾

 **PCS**
FLORIDA STATE BOARD OF EDUCATION

Your most recent participation plan was approved!

☐ [Private Participation Request 1](#)
Changes since 8/21/24, 8:34 AM

1 row changed

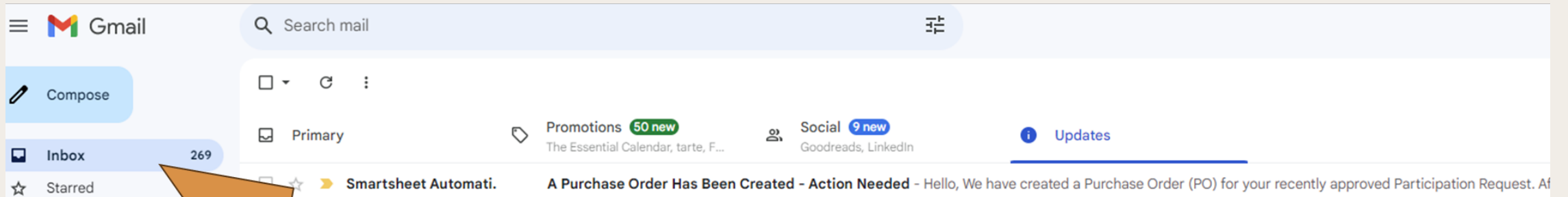
1 row added or updated (shown in **yellow**)

Row 20	
School ID	
School	TAMPA BAY INTERNATIONAL SCHOOL
Grant	Title II
Submitters Name	Coral Marsh
Submitters Email	Coral.Marsh@gmail.com
Needs Assess Confirm	Yes
TII Activity Category	
TIV Activity Category	
Total Amount Requested \$	1,000,000.00
Reviewer Approval	
IT Approval	

anges made by marshco@pcsb.org

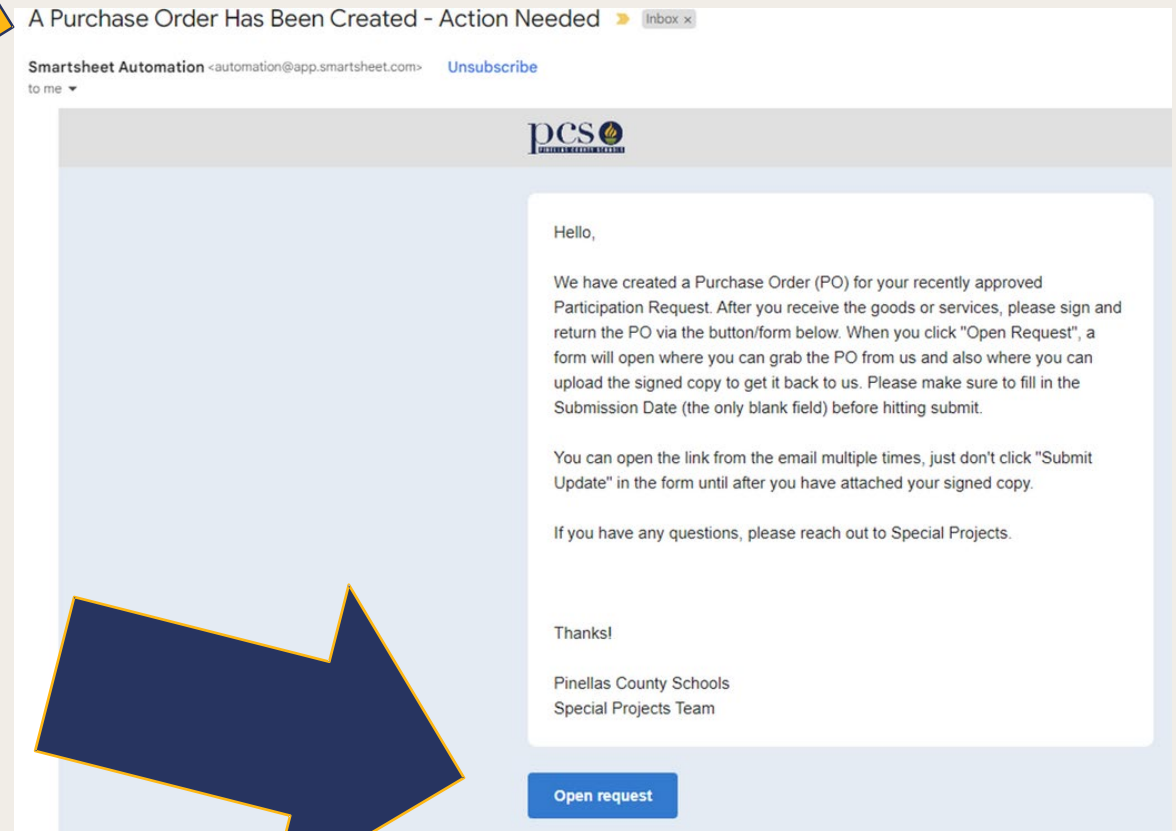
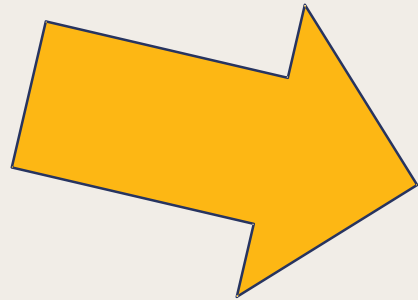
TITLE II/IV PARTICIPATION SPENDING

Email # 2: Next Steps



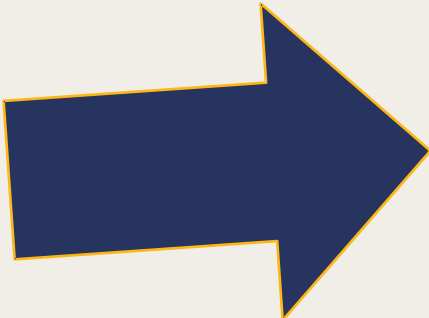
TITLE II/IV PARTICIPATION SPENDING


Email # 2: Next Steps



TITLE II/IV PARTICIPATION SPENDING

Email # 2:
Next Steps





A Purchase Order Has Been Created - Action Needed

Hello,

We have created a Purchase Order (PO) for your recently approved Participation Request. After you receive the goods or services, please sign and return the PO via the button/form below. When you click "Open Request", a form will open where you can grab the PO from us and also where you can upload the signed copy to get it back to us. Please make sure to fill in the Submission Date (the only blank field) before hitting submit.

You can open the link from the email multiple times, just don't click "Submit Update" in the form until after you have attached your signed copy.

If you have any questions, please reach out to Special Projects.

Thanks!

Pinellas County Schools
Special Projects Team

School

TAMPA BAY INTERNATIONAL SCHOOL

Grant

Title II

Submitters Name

Coral Marsh

Total Amount Requested \$

1,000,000.00

PO #

Date Submitted Back

Attachments

Upload Files

► 1 Attachment

☐ Send me a copy of my responses

Submit Update

TITLE II & IV

Equipment Assurances

- Equipment purchased for Private Schools with federal funds is property of Pinellas County Schools (the “District”).
- It is the responsibility of the Private School to track District tagged equipment in their possession, including but not limited to, the building & room number, students, or staff member, assigned the equipment & subsequent changes to that.
- All Private Schools are required to conduct an annual physical inventory & maintain an asset record system of assets valued at \$200 or more.



TITLE II & IV

Travel Guidelines

- Travel and registration expenses incurred by private school staff to attend conferences or participate in other professional development activities that enhance and expand knowledge and skills will be reimbursed from Title II and Title IV funds to individual travelers, but not to private schools.
- Travelers must complete and submit a Pinellas County Schools travel reimbursement form to the private school administrator for approval signature, and forward to the Federal Projects office for review and authorization of expenses.



Payment occurs AFTER completion of activity.

TITLE II & IV

Out-of-State Travel-LIMITED

- Out-of-state travel may be allowable if the services requested are reasonable, necessary and meet the intent and purpose of the grant program. No later than 30 days prior to the travel, a justification must be provided to the program office for preapproval.
- Complete DOE request form.
- The justification must include the purpose for the travel, why it cannot be provided within the state of Florida, the projected number of attendees and a cost breakdown (registration fees, hotel, per diem, car rental/airline ticket, etc.) of the travel. The number of attendees requested shall also be reasonable.



TITLE II & IV

Contracted Services

For contracted services that do not exceed \$3,000 per full day of service, a contract shall be submitted for review at the time of the request. If a contract is not available to submit for review at the time of the request, a detailed scope of work or proposed contract of services must be provided. The submission must include a purpose, rationale, projected number of individuals to be served and a cost breakdown of the services to be performed to determine if the request is allowable, reasonable and necessary. Materials to support the services may be requested as an additional expense. Any contracted service requested in excess of \$3,000 per full day of service, including travel, will be presumed unreasonable.



TITLE II & IV

Purchase Orders

Verify that your vendor accepts a PO for payment for supplies and/or activities.

Submit completed Participation Request with quote via Smartsheet (and spreadsheet with details)

Special Projects facilitates the PO



Private School Handbook



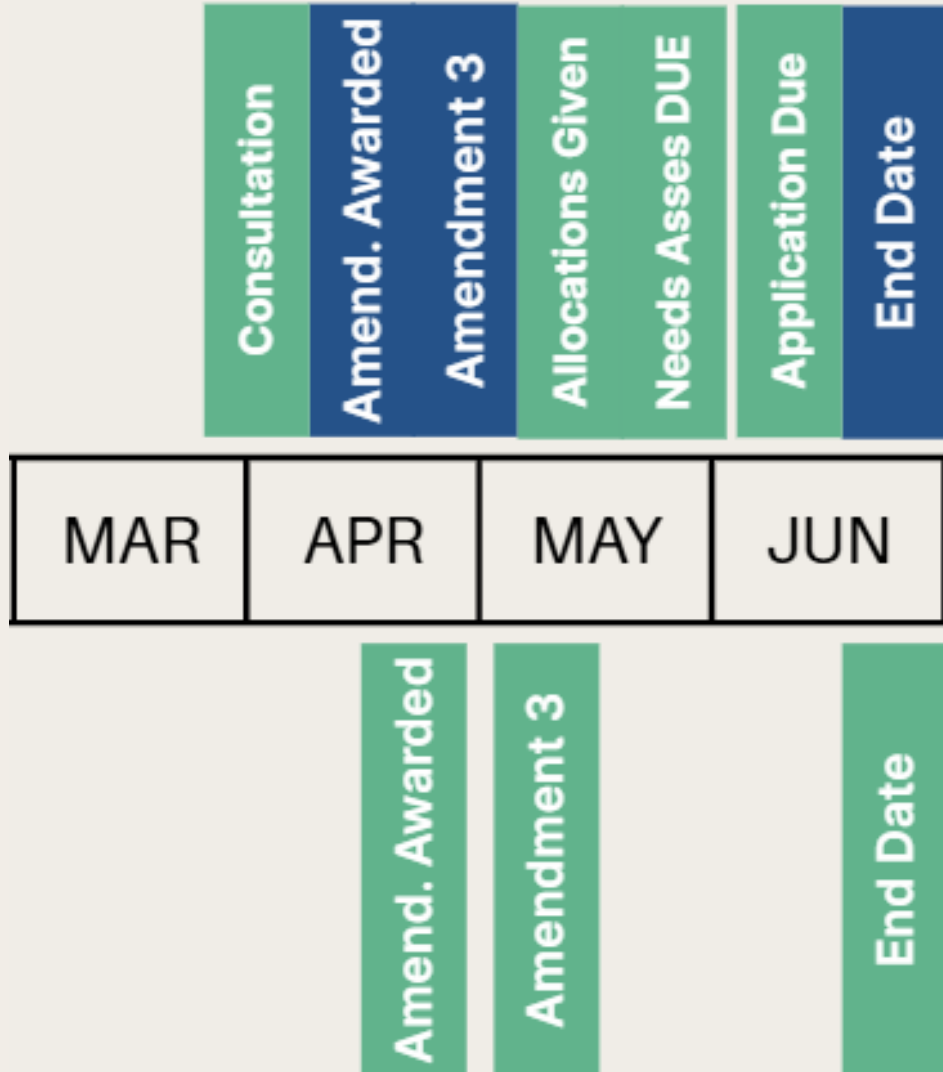


MICRO AGENDA



- 1 Title II and Title IV
- 2 Overview PCS Processes &
- 3 Reminders
The Rest of 2024-2025
- 4 Planning for 2025-2026

The Rest of 2024-2025



- Submit participation requests
- SPEND!
- Take care of follow up steps
- 1 last quick amendment
- Be mindful of deadlines

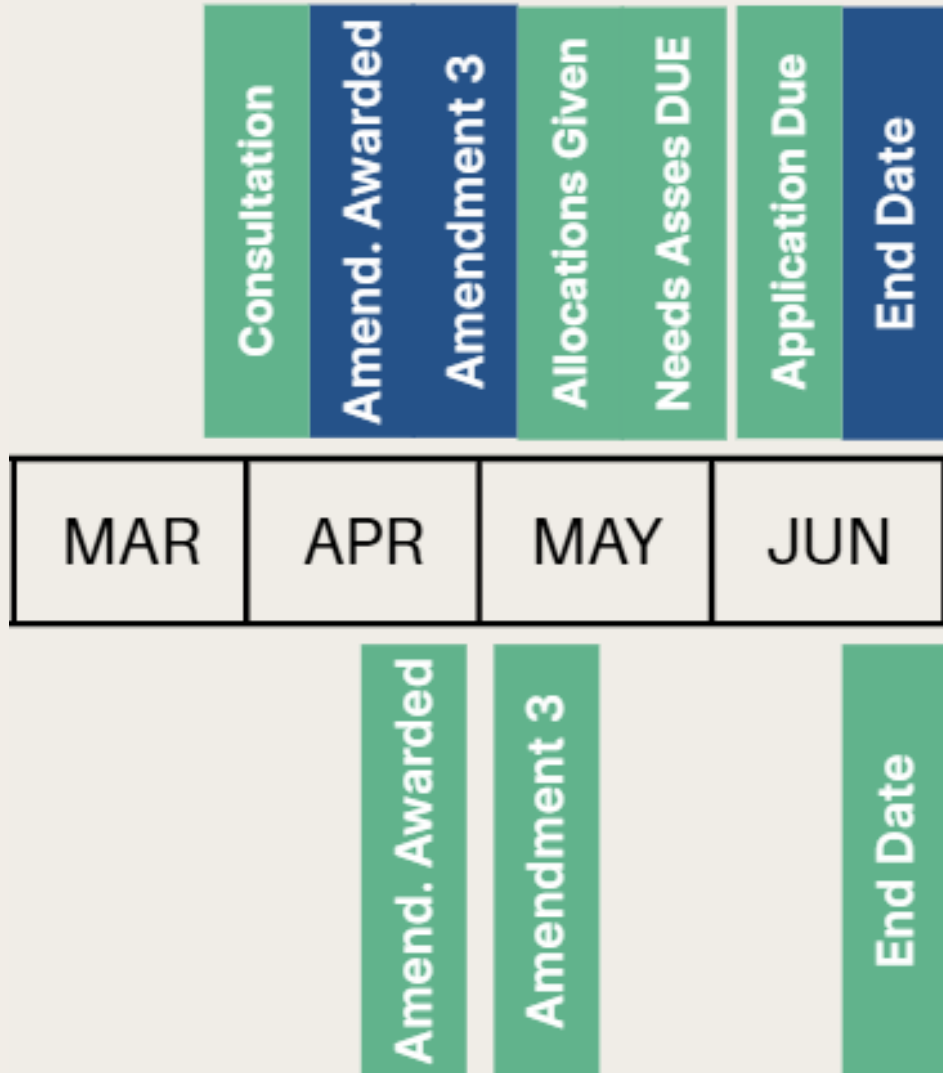


MICRO AGENDA



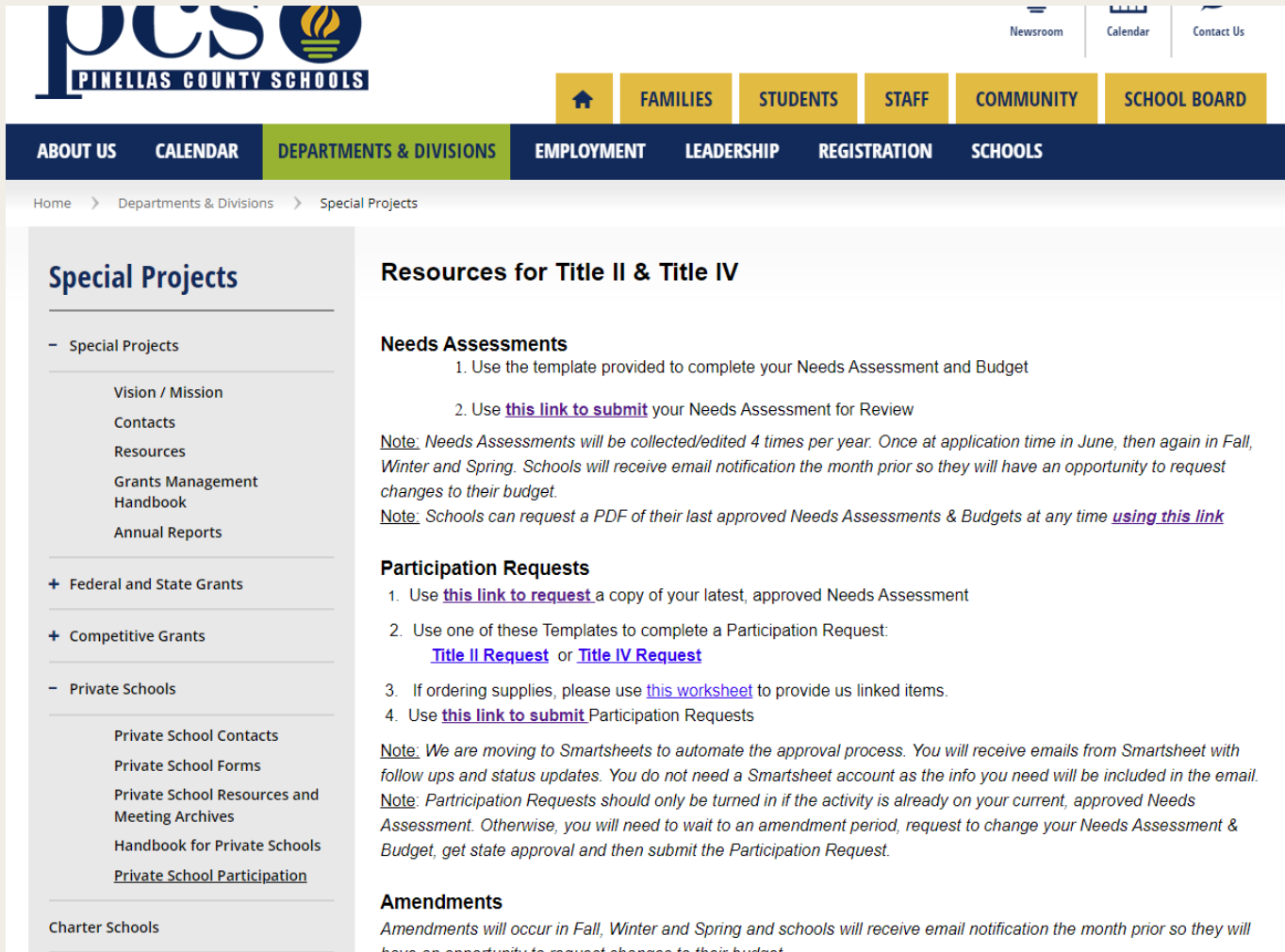
- 1 Title II and Title IV
- 2 Overview PCS Processes &
- 3 Reminders
The Rest of 2024-2025
- 4 Planning for 2025-2026

Planning for 2025-2026



- Gather ideas, quotes, details
- Begin Needs Assessment WKBK (without allocations)
- Be on the lookout for allocations and a teams mtg
- Be prepared for quick turn around, possible decreases

Planning for 2025-2026



The screenshot shows the Pinellas County Schools website. The header includes the PCS logo and navigation links for Newsroom, Calendar, and Contact Us. A secondary navigation bar contains links for Home, Families, Students, Staff, Community, and School Board. A third navigation bar lists various departments, with 'DEPARTMENTS & DIVISIONS' highlighted. Below this, a breadcrumb trail shows 'Home > Departments & Divisions > Special Projects'. The main content area is titled 'Special Projects' and features a sidebar with links to Vision / Mission, Contacts, Resources, Grants Management Handbook, and Annual Reports. The main text area is titled 'Resources for Title II & Title IV' and contains sections for Needs Assessments, Participation Requests, and Amendments, each with numbered steps and notes.

Special Projects

- Special Projects
 - Vision / Mission
 - Contacts
 - Resources
 - Grants Management Handbook
 - Annual Reports
- + Federal and State Grants
- + Competitive Grants
- Private Schools
 - Private School Contacts
 - Private School Forms
 - Private School Resources and Meeting Archives
 - Handbook for Private Schools
 - [Private School Participation](#)
- Charter Schools

Resources for Title II & Title IV

Needs Assessments

1. Use the template provided to complete your Needs Assessment and Budget
2. Use [this link to submit](#) your Needs Assessment for Review

Note: Needs Assessments will be collected/edited 4 times per year. Once at application time in June, then again in Fall, Winter and Spring. Schools will receive email notification the month prior so they will have an opportunity to request changes to their budget.

Note: Schools can request a PDF of their last approved Needs Assessments & Budgets at any time [using this link](#)

Participation Requests

1. Use [this link to request](#) a copy of your latest, approved Needs Assessment
2. Use one of these Templates to complete a Participation Request:
[Title II Request](#) or [Title IV Request](#)
3. If ordering supplies, please use [this worksheet](#) to provide us linked items.
4. Use [this link to submit](#) Participation Requests

Note: We are moving to Smartsheets to automate the approval process. You will receive emails from Smartsheet with follow ups and status updates. You do not need a Smartsheet account as the info you need will be included in the email.

Note: Participation Requests should only be turned in if the activity is already on your current, approved Needs Assessment. Otherwise, you will need to wait to an amendment period, request to change your Needs Assessment & Budget, get state approval and then submit the Participation Request.

Amendments

Amendments will occur in Fall, Winter and Spring and schools will receive email notification the month prior so they will have an opportunity to request changes to their budget

PART 1 PRE PLANNING

- Email will be sent with 25-26 Needs Assessment Template and directions

PART 2 Update with Allocations

- Email will be sent with 25-26 allocations, teams invite and

PART 3 Submit Needs Assessment & Budget Workbook

- Deadline will be sent, non-negotiable. if not received, it will go into 1 line and you won't be able to use until an amendment.
- Submit via smartsheet form

**Pinellas County Schools
Federal Programs Affirmation of Consultation
Title II & Title IV, Spring 2025**

Sections 1117(b) and 8501 of the Elementary and Secondary Education Act (ESEA) require that timely and meaningful consultation occur between the local education agency (LEA) and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act. Consultation shall continue throughout the implementation and assessment of activities under these sections, including the Title II, Part A: Supporting Effective Instruction and Title IV, Part A: Student Support and Academic Enrichment programs.

I received information on the following topics:

- How student needs will be identified
- How student needs will inform professional learning needs of teachers, principals and other school leaders
- What services will be offered
- How, where and by whom the services will be provided
- How the services will be assessed and how the results of the assessment will be used to improve those services, as school districts are responsible for ensuring private schools measure effectiveness of funded activities
- The size and scope of the equitable services to be provided to eligible teachers, the amount of funds available for those services and how that amount is determined
- How and when the district will make decisions about the delivery of services, including a thorough consideration and analysis of the views of the private school officials on the provision of services through potential third-party providers
- Whether to provide equitable services to eligible private schools by creating a pool or pools of funds with all of the funds allocated

☐ **YES, we agree that timely and meaningful consultation occurred before the LEA made any decision that affected the participation of eligible private school children**

OR

☐ **NO, we do NOT agree that timely and meaningful consultation occurred before the LEA made any decision that affected the participation of eligible private school children**

Signature of Private School Official

Date

Name of Private School

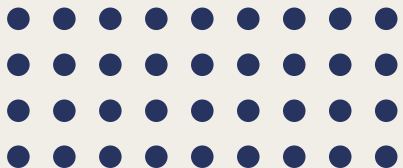
**LAST BUT
NOT LEAST**



THANK YOU!



<https://www.pcsb.org/Page/42578>





THANK YOU

We are available if you have any questions after the presentation.